

U.S. Permanent Resident Status Petitions EB-1 Outstanding Professor or Researcher Category

Departmental Inquiry

Department contacts International Student and Scholar Office (ISSO) to receive Permanent Resident Sponsorship Form.

Submission Of Permanent Residency Sponsorship Form To Isso

Employing department submits original Sponsorship for Permanent Residency Sponsorship Form fully completed with all required signatures to the Senior International Officer (SIO). Upon approval, SIO routes form to ISSO.

Review Meeting

After ISSO receives approved Sponsorship Form a review meeting is scheduled with department administrator and beneficiary (employee) to discuss paperwork needed (letters of support, CV's, copies of publications, etc.), departmental responsibilities, and timeline. Follow-up e-mail sent to department with Form I-140 instructions and templates and to employee with Form I-485 and instructions.

I-140 Documentation (Department)

I-140 and all supporting documentation is compiled and submitted to ISSO for processing. ISSO reviews for omissions or changes needed and returns to the department for corrections. Department completes corrections and returns to ISSO to be finalized.

I-485 Documentation (Employee)

Employee submits I-485 application to ISSO. ISSO reviews for omissions or changes needed and returns to employee for corrections. Employee completes corrections and returns to ISSO to be finalized.

Submission

Once finalized, department attaches check and mails Form I-140 to United State Citizenship and Immigration Services (USCIS). Once finalized, employee attaches check and mails Form I-485 to United States Citizenship and Immigration Services (USCIS) with departmental I-140 **OR** waits until after the I-140 has been approved and then submits the Form I-140 to USCIS.

Processing Times

Regular processing for the I-140 takes 4-6 months. Premium processing of the I-140 (additional cost) takes about one month. Approval of the I-485 and receipt of the permanent resident card take 2-3 months following the approval of the I-140.