

OPTIONAL PRACTICAL TRAINING (24-MONTH STEM EXTENSION)

ELIGIBILITY

- Currently in an approved period of OPT
- Currently employed with an E-Verify Employer

PROCEDURES TO APPLY FOR THE 24-MONTH EXTENSION

- Complete the **Optional Practical Training 24 Month STEM Extension I-20 Request Form**
- Download and complete, with your employer, **Form I-983** click [here](#) for an example I-983
- Make a copy of **Form I-983** for your records
- Upload the completed Optional Practical Training 24 Month STEM Extension I-20 Request Form and the I-983 at <http://isso.unl.edu/stem.opt.request>
- Complete the checklist below and mail your application to the appropriate USCIS office within 60 days of the signature on the I-20. Remember to sign the I-20 before copying it.

CHECKLIST

- Completed United States Citizenship and Immigration Services (USCIS) Form I-765 (download at www.uscis.gov)
The answer for question #27 is: (c)(3)(C)
- Completed United States Citizenship and Immigration Services (USCIS) G-1145 Email Notification Form (download at www.uscis.gov)
- \$410 Fee (Check or money order payable to U.S. Department of Homeland Security)
- 2 passport photos (taken within the last 30 days)
- Copy of signed I-20 recommending the 24-month extension
- Copy of completed Form I-983
- Copy of transcripts showing STEM degree
- Copy of I-94 printed from the U.S. Customs and Border Protection website at: <https://i94.cbp.dhs.gov/i94/consent.html>
- Copy of all former I-20's
- Copy of passport ID page
- Copy of F-1 visa page in passport
- Copy of any prior Employment Authorization Documents (EADs)
- Mail the complete packet to the appropriate USCIS office: <https://www.uscis.gov/i-765-addresses>

OPTIONAL PRACTICAL TRAINING 24 MONTH STEM EXTENSION I-20 REQUEST FORM

STUDENT INFORMATION:

Full Name: _____

Student ID Number: _____ SEVIS ID #: _____

Current Physical Street Address: _____

City/State/ZIP Code: _____

Phone Number: _____ E-mail: _____

Position Title: _____ Start Date of Employment: _____

How many hours per week do you work for this employer? _____

How is this job related to your major field of study?

Please note that this information will be input into SEVIS and will be reviewed by the U.S. Department of Homeland Security to ensure that you are meeting the requirements for OPT STEM. There is a limited amount of space to input this information into SEVIS so keep your description brief and to the point. This information will be input into SEVIS exactly as you submit it.

EMPLOYER INFORMATION:

Employer's Name as listed in E-Verify: _____

Employer's Street Address: _____

Employer's City/State/ZIP Code: _____

Supervisor's Name: _____ Supervisor's Title: _____

Supervisor's Phone Number: _____ Supervisor's E-mail: _____

Employer Certification: I understand that we must comply with all OPT STEM requirements, including, but not limited to:

- Be an E-Verify Employer
- Complete student evaluation form within the first 12 months and at the end of the STEM OPT extension
- Complete and Certify Form I-983 for the initial OPT STEM Extension and for any material changes
- Notify UNL's ISSO within 5 days if the student's employment is terminated for any reason

Student Certification: I understand that I must comply with all OPT STEM requirements, including, but not limited to:

- Submit a completed Form I-983 for the initial OPT STEM Extension and for any material changes
- Be employed by an E-Verify Employer
- Submit a completed annual evaluation of student progress within the first 12 months and at the end of the STEM OPT extension
- Notify UNL's ISSO of any changes in employer, physical address, phone number or e-mail or termination of employment

Student Signature/Date

Employer Signature/Date